



## Reset Password

Last Modified on 06/15/2017 3:06 pm EDT


The system locks access for 15 minutes after 10 failed login attempts. If you've been locked out, wait for that time to expire and then reset your password.

If you forget your password, there's a quick way to get going again in Salsify.

1. Go to the Salsify login screen at <http://app.salsify.com>
2. Click *Forgot?* in the password box.
3. Provide the email address your account was set up with, and click *Send Request*.

A link should be sent to your email address that allows you to set a new password. If you don't receive the email, please use the [Contact Us](#) link above and we can help get you going again.

# Reset your Salsify password



Hi Angie,

Someone has requested a link to change your password. You can do this through the link below.

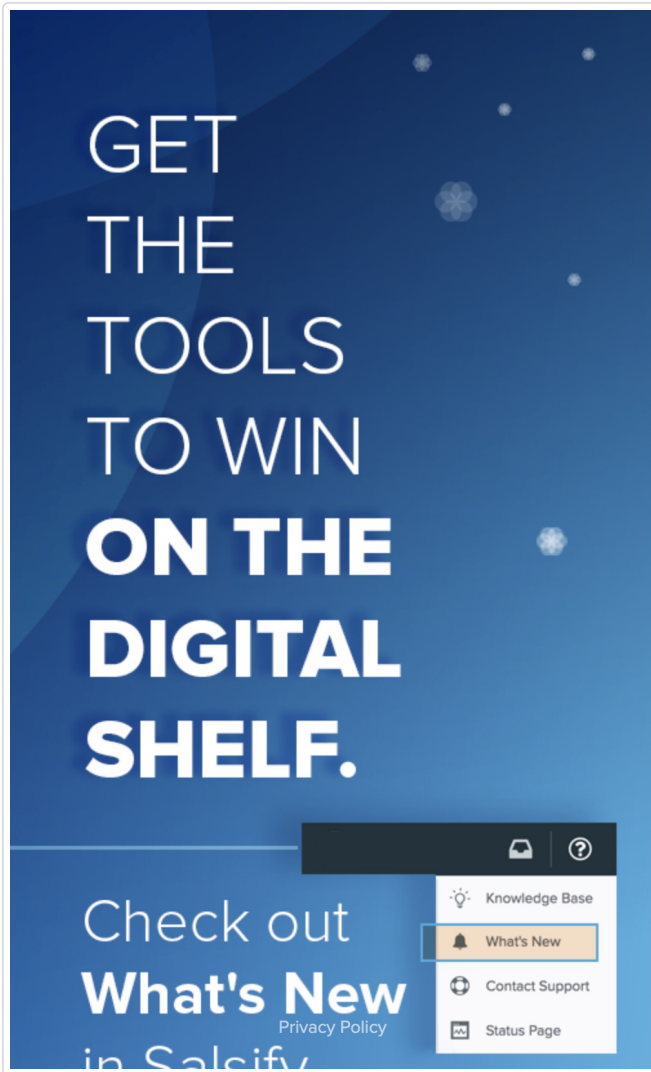
[Change my password](#)

If you didn't request this, please ignore this email.

Your password won't change until you access the link above and create a new one.

This message was intended for [newuser@salsify.com](mailto:newuser@salsify.com). If this was sent in error, please [contact us](#).

Click Change my password in the email you receive, and fill in the new password details.



[< Back to Login](#)

## Choose Your New Password

Create your new password

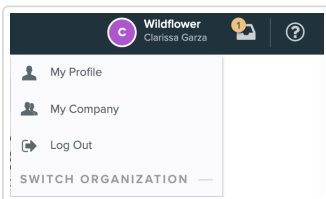
Need help? [?](#)

Confirm your new password

Change my password

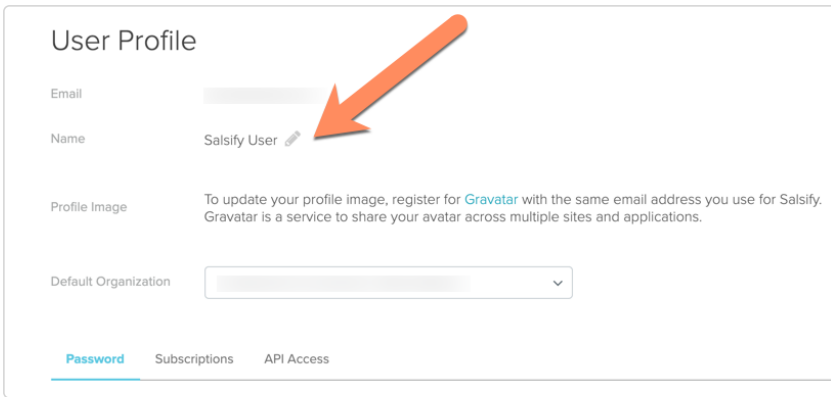
## Manage User Profile Settings

To access profile settings, click your current username in the top menu to open the administration menu and choose *My Profile*.




## Change User Profile Name

To the right of the current user name, click the pencil icon to edit and save changes.



**User Profile**

Email


Name Salsify User 

Profile Image To update your profile image, register for [Gravatar](#) with the same email address you use for Salsify. Gravatar is a service to share your avatar across multiple sites and applications.

Default Organization

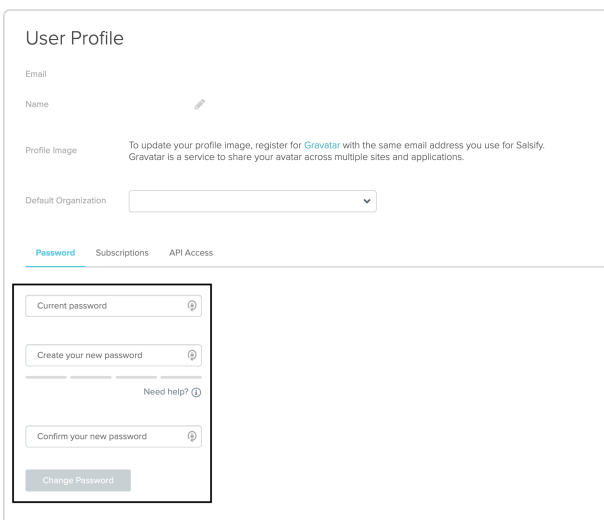
[Password](#) Subscriptions API Access



Name  

## Change User Password

Below *Password* on the *User Profile* page is the option to edit and change a current user password.



**User Profile**

Email

Name


Profile Image To update your profile image, register for [Gravatar](#) with the same email address you use for Salsify. Gravatar is a service to share your avatar across multiple sites and applications.

Default Organization

[Password](#) Subscriptions API Access

Current password

Create your new password

Need help? 

Confirm your new password

Change Password

Our password requirements are based on the ZXCVCBN algorithm. This considers a set of password requirements such as:

- lack of dictionary words
- unique characters
- presence of numbers and symbols
- overall length

Hover over the “Need help?” tooltip to view tips on creating a strong password.

Password Subscriptions API Access

Current password

Create your new password

Try some of these tips:  
Use at least 8 characters  
Use upper and lower case letters (Aa-Zz)  
Use numbers and special characters  
Avoid commonly used words or names

Need help? ⓘ

Confirm your new password

Change Password

When the password strength bar fills 3/4 and turns green, your password is considered "Good" and can be saved. We recommend using a "Very strong" password.

Password Subscriptions API Access

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Very strong ✓ Need help? ⓘ

Confirm your new password

Cancel Change Password

Forgot your password? [Click Here](#) to learn more about resetting your password outside of Salsify.